



# The Armidale Eisteddfod Society

*Celebrating Young Talent*

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## INFORMATION FOR VOLUNTEERS 2024

2024 will mark the 40<sup>th</sup> Armidale Eisteddfod, which will run from **May 15 to June 5**, with the **Gala Concert on Sunday, June 16**.

The Eisteddfod is run entirely by volunteers, and there can never be too many! Even volunteering for one or two sessions will be appreciated. The tasks are not onerous and there are many 'old hands' to assist first-timers. **There will also be a workshop held at the Old Teachers' College on Saturday April 13, 10:00 –11:00 am, to outline the requirements of each position.**

The positions which need to be undertaken are:

- Announcer
- Adjudicator's assistant
- Certificate writer
- Doorkeeper and ticket seller
- Music collector

All volunteers are required to complete a Working with Children Check, which is free for volunteers and can be done online or in person at Service NSW (Instructions attached). This document is valid for five years.

To volunteer, please complete the accompanying form. You may contact me for further information.

Regards

Robyn Hadfield  
VOLUNTEERS COORDINATOR  
[robynhadfield55@gmail.com](mailto:robynhadfield55@gmail.com)

Ph: 0403 170 935

### CONTACT

Armidale Eisteddfod Society  
P.O. Box 666  
Armidale NSW 2350  
Ph. 0478 635 758

[armidaleeisteddfodpresident@gmail.com](mailto:armidaleeisteddfodpresident@gmail.com)  
[www.armidale-eisteddfod.org.au](http://www.armidale-eisteddfod.org.au)  
ABN 45929922768



Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ WWCC Reference no. \_\_\_\_\_

Please indicate in the table below (✓) sessions for which you would be available to volunteer

**Week 1 (Composition; HSC Performances; Keyboard)**

Session			Wednesday May 15	Thursday May 16	Friday May 17	Saturday May 18	Sunday May 19
9:00 – 12:00							
1:00 – 4:00							
6:00 – 9:00							

**Week 2 (Speech & Drama; Choirs; Vocal)**

Session	Monday May 20	Tuesday May 21	Wednesday May 22	Thursday May 23	Friday May 24	Saturday May 25	Sunday May 26
9:00 – 12:00							
1:00 – 4:00							
6:00 – 9:00							

**Week 3 (Strings)**

Session	Monday May 27	Tuesday May 28	Wednesday May 29	Thursday May 30	Friday May 31	Saturday June 1	Sunday June 2
9:00 – 12:00							
1:00 – 4:00							
6:00 – 9:00							

**Week 4 (Brass/Woodwind); Orchestras/Bands/Ensembles)**

Session	Monday June 3	Tuesday June 4	Wednesday June 5	Thursday June 6	Friday June 7	Saturday June 8	Sunday June 9
9:00 – 12:00						LONG WEEKEND	
1:00 – 4:00							
6:00 – 9:00							
<b>Gala Concert Sunday June 16, 2:00 pm – 5:00 pm</b>							

Please put in order of preference (1 – 5) the positions you are willing to fill.

- Doorkeeper and ticket (entry and raffle) seller - two required for each session
- Music Collector
- Adjudicator's Assistant
- Certificate Writer
- Announcer
- Maximum number of sessions you would like to do

Return form to R Hadfield 143 Jeffrey St Armidale or [robynhadfield55@gmail.com](mailto:robynhadfield55@gmail.com) or bring to workshop on Saturday April 13.

## **APPLYING FOR A WORKING WITH CHILDREN CHECK (WWCC)**

### **IF YOU HAVE INTERNET ACCESS**

Go to <http://www.service.nsw.gov.au/transaction/apply-working-children-check>

Select "Apply for you check"

Complete the online form ensuring the name you enter matches your identity documents exactly.

You will receive an email that outlines your next steps.

When the email is received visit a service centre (RMS in Armidale) to present your original documents.

For a detailed list of documents that will ensure you have the appropriate proof needed go to <http://www.ocg.nsw.gov.au/child-safe-organisations/working-with-children-check/applicant/proof-of-identity>

For renewal of your WWCC go to <http://wwccheck.ocg.nsw.gov.au/Applicants/renewal>

### **IF YOU DO NOT HAVE INTERNET ACCESS**

Take your proof of identity documents to Service NSW (RMS Armidale) to complete the form and then be identified in person at the front counter.

A list of documents that may be used are:

- Main document – Full Australian Birth Certificate or current passport
- Primary document – Current Australian driver's licence
- Two secondary documents - current Medicare card, Centrelink Benefits card, Council rate notice less than 12 months old, credit or account card from a bank or a utilities bill (Electricity or gas etc) that has the applicant's full name and address.